



**Wednesday, February 16, 2022**  
**MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA**

**PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING**  
**ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY**

**MONROE TOWNSHIP HIGH SCHOOL**  
**200 SCHOOLHOUSE ROAD**  
**MONROE TOWNSHIP, NJ 08831**  
**6:00 P.M.**

**Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.**

**The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.**

**The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.**

## **1. CALL TO ORDER**

## **2. PLEDGE OF ALLEGIANCE**

## **3. ROLL CALL**

<b>Subject</b>	<b>A. BOARD MEMBERS</b>
Meeting	Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	3. ROLL CALL
Access	Public
Type	Information
Ms. Michele Arminio Ms. Kathleen Belko Ms. Karen Bierman Ms. Gazala Bohra Mr. Ken Chiarella Ms. Katie Fabiano Mr. Adi Nikitinsky Ms. Kate Rattner Ms. Chrissy Skurbe	

### **JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)**

Mr. Paul Rutsky

STUDENT BOARD MEMBERS

Ms. Samaara Jain

Mr. Shivank Lattupally

**4. STATEMENT**

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<b>Subject</b>	<b>A. STATEMENT</b>
Meeting	Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	4. STATEMENT
Access	Public
Type	Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted February 11, 2022:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

**5. CLOSED SESSION RESOLUTION**

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<b>Subject</b>	<b>A. CLOSED SESSION RESOLUTION</b>
Meeting	Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	5. CLOSED SESSION RESOLUTION
Access	Public
Type	

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Interviews for Superintendent of Schools position

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

**6. APPROVAL OF MINUTES**

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<b>Subject</b>	<b>A. APPROVAL OF MINUTES</b>
Meeting	Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	6. APPROVAL OF MINUTES
Access	Public
Type	Information

Public Board of Education Meeting, January 26, 2022  
 Closed Session Meeting, January 26 , 2022

Executive File Attachments  
[Draft 01.26.22 Closed Session Minutes Redacted .pdf \(104 KB\)](#)  
[Draft 01.26.22 Public minutes.pdf \(226 KB\)](#)

## 7. STUDENT BOARD MEMBERS' REPORT

## 8. PRESENTATIONS

**Subject** **A. SUPPORT STAFF OF THE YEAR**

Meeting Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 8. PRESENTATIONS

Access Public

Type

## 9. COMMITTEE REPORTS

**Subject** **A. 2021-22 ENROLLMENT STUDY**

Meeting Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 9. COMMITTEE REPORTS

Access Public

Type

File Attachments  
[2021-22 Enrollment Report-rev1.pdf \(220 KB\)](#)

## 10. PUBLIC FORUM -AGENDA ITEMS ONLY

**Subject** **A. PUBLIC FORUM (See Note 3)**

Meeting Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. PUBLIC FORUM -AGENDA ITEMS ONLY

Access Public

Type

See Note 3.

## 11. ASSISTANT SUPERINTENDENT'S REPORT

**Subject** **A. ASSISTANT SUPERINTENDENT'S REPORT**

Meeting Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. ASSISTANT SUPERINTENDENT'S REPORT

Access Public

Type

**12. SUPERINTENDENT'S REPORT/RECOMMENDATION****Subject****A. ENROLLMENT**

Meeting

Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Information

**ENROLLMENT**

<b>Schools</b>	<b>1/31/22</b>	<b>1/31/21</b>	<b>1/31/20</b>	<b>1/31/19</b>	<b>1/31/18</b>
Applegarth	455	453	443	444	412
Barclay Brook	345	301	329	334	346
Brookside	400	403	417	401	413
Mill Lake	473	457	543	551	575
MTMS	1723	1788	1783	1713	1663
Oak Tree	717	774	745	726	690
Woodland	306	313	308	352	411
High School send/receive	2505 251	2466	2402	2328	2302
Total	6924	6955	6970	6849	6812

**STAFF ENROLLMENT**

<b>Department</b>	<b>Number of Staff</b>
<b>Superintendent Office</b>	
Superintendent	1
Secretary	2
Human Resources	2
<b>Assistant Superintendent Office</b>	
Assistant Superintendent	1
Secretary	2
<b>Business Office</b>	
Business Administrator	1
Secretary	1
Accounting/Purchasing	5
Payroll	3
Benefits	1
<b>School Admin/Admin Support</b>	
Principal	8
Assistant Principal	10
Secretary	29
Paraprofessional - Part-time	1
<b>Supervisors K-12 HS</b>	
K-12 Supervisor	5
Secretary	1
<b>Instructional</b>	

Teacher	566.5
<b>Classroom Paraprofessionals/Media Ctr</b>	
Paraprofessionals - Full-time	123
Paraprofessionals - Part-time	36
Media Coordinator	4
<b>Educational Services Professionals</b>	
LDTC	7
School Social Worker	8
School Psychologist	12
Physical Therapist	2
Occupational Therapist	7
Behavior Specialist/BCBA	3
Nurse	13
Media Specialist	8
School Counselor	23
Reading Specialist	6
SAC	1
Speech & Language Specialist	17
<b>Pupil Personnel Services</b>	
Director	1
Supervisor	1
Secretary	5
Paraprofessional	1
<b>Information Systems</b>	
Director	1
Secretary	1
Network Operation Manager	2
Lead Workstation Specialist	1
Workstation Specialist	8
<b>Facilities</b>	
Director	1
Supervisor/Building Manager	3
Secretary	1
Custodial/Maintenance	70
<b>Transportation</b>	
Director	1
Coordinator	1
Specialist	1
Dispatcher	1
Secretary	1
Driver	66
Mechanics	4
Paraprofessionals - Part-time	16
<b>Security</b>	
Director	1
Security Guard	19
<b>Athletic Department</b>	
Supervisor	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
<b>Food Service</b>	
Director	1
Lunch Paraprofessionals - Part-time	43
<b>Falcon Care/ECE</b>	

Director	1
Clerk	1
Teacher/Teacher Aides	5
Site Coordinator, Group Leader, Asst Group Leader (Part-time)	22
<b>Total District Staff as of 2/1/2022</b>	<b>1193</b>

**Subject****B. HOME INSTRUCTION**

Meeting

Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Information

**HOME INSTRUCTION**

ID #	School	Grade	Reason	Home Instruction Report	Effective Date	End Date
79109	MTHS	12	CST	McDonald, Harris, Ballard, Alagna	9/3/2020	
91198	OTS	5	CST	Rubenstein/Seitz	9/3/2020	
92693	OTS	3	504	Ballard, ESCNJ	9/20/2021	
93803	OOD	5	CST	ESCNJ	9/24/2021	
86908	MTHS	10	Medical	Yannone, Simmons, ESCNJ, Cogdill, Cox	10/6/2021	
94369	MTHS	11	Medical	Olszewski, Lyons, ESCNJ, Simmons	9/9/2021	
90146	MTMS	6	CST	ESCNJ, Sliwoski	10/15/2021	
90118	OOD	8	CST	ESCNJ	9/9/2021	
85333	MTHS	12	Medical	Giaquinto	10/25/2021	
93684	MTHs	11	Medical	DeMarco, Quindes, Olszewski, ESCNJ	10/14/2021	
94263	OT	3	Medical	ESCNJ	12/6/2021	
88418	MTMS	8	Medical	Consiglio, Hillman, McGarry, ESCNJ	11/30/2021	
90153	MTMS	7	CST	McDonald, Lawson, Spielholz, DiBiase, Ponsini	11/16/2021	
88822	OOD	8	CST	ESCNJ	11/10/2022	
95830	MTMS	8	Medical	Rutgers	1/26/2022	2/2/2022
86163	MTHS	11	Medical	Silvergate Prep	1/31/2022	
92573	MTHS	9	Medical	Learnwell		

					1/31/2022	
94044	MTHS	9	Admin	Abbruzzese	1/31/2022	2/4/2022
90884	BES	5	Medical	DuBois, DeFelice, Farino	12/23/2021	
89628	AES	5	Medical		1/12/2022	3/1/2022
86865	MTHS	10	CST	Wall, Quindes, Lyons, Sharma	1/26/2022	
91472	MTMS	7	Medical	Cella, Ritter, DuBois	1/31/2022	3/1/2022
94468	MTHS	10	Medical	Gold, Carannante, DeMarco	9/30/2021	1/28/2022

## OUT OF DISTRICT

	Monroe			Jamesburg		
<u>School</u>	<u>Jan</u>	<u>Feb</u>	<u>Difference</u>	<u>Jan</u>	<u>Feb</u>	<u>Difference</u>
Academy Learning Center	7	7		3	3	
Alpha School	1	1				
Archway Upper						
Bonnie Brae	1	1				
Bridge Academy	1	1		1	1	
Center for Lifelong Learning	6	6				
Center School	2	2				
CPC High Point	1	1				
Douglass Develop. Center	1	1				
Eden	4	4				
High Point School of Bergen Cty	1	1				
Honor Ridge Academy	1	1				
Hawkswood School	1	1				
Lakeview School	1	1				
Manchester Regional Day	1	1				
New Roads Somerset	2	2				
NuView Academy	2	2				
Mercer Elementary	1	1				
Newgrange School	0	0				
Newmark Elementary	1	1				
Reed Academy	1	1				
Rock Brook School	1	1				
Rugby	1	1		1	1	
Rutgers Day School	2	2				
Schroth School	3	3				
Shore Center	2	2				
<b>Total</b>	<b>45</b>	<b>45</b>		<b>5</b>	<b>5</b>	

## VIRTUAL HOME INSTRUCTION

Attachment

File Attachments  
[January 2022 VHI Report.pdf \(1,143 KB\)](#)

**Subject** **C. FIRE/LOCKDOWN DRILLS**

Meeting Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Information

### **FIRE/LOCKDOWN DRILL**

Applegarth School ----- January 19, 2022

Barclay Brook School ----- January 13, 2022

Brookside School ----- January 14, 2022

Mill Lake School ----- January 13, 2022

Monroe Middle School----- January 13, 2022

Oak Tree School ----- January 19, 2022

Woodland School ----- January 13, 2022

Monroe High School ----- January 25, 2022

### **Lockdown**

Applegarth School----- January 25, 2022

Barclay Brook School----- January 19, 2022

Brookside School ----- January 19, 2022

Mill Lake School ----- January 25, 2022

Monroe Middle School----- January 21, 2022

Oak Tree School ----- January 13, 2022

Woodland School ----- January 21, 2022

Monroe High School ----- January 27, 2022

### **Subject D. PERSONNEL A-P (10 MEMBER VOTE)**

Meeting Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached personnel items A through P.

### **In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's Personnel section of the Agenda**

#### **PERSONNEL**

- A. \*It is recommended that the Board approve a medical leave of absence to **Ms. Linda Sieczkowski**, driver at Transportation, retroactive to February 1, 2022 through February 16, 2022 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Sieczkowski may be entitled to.
- B. \*It is recommended that the Board approve an extended medical leave of absence to **Ms. Dolores Irato**, bus driver in Transportation, retroactive to January 26, 2022 pending further action of the Board in accordance with Article 21, Paragraph F in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township



Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Ms. Irato may be entitled.

- C. \*It is recommended that the Board approve an extended medical leave of absence to **Mr. Robert Nakash, Jr.**, mechanic in the Transportation Department, retroactive to January 31, 2022 through February 25, 2022. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Nakash may be entitled to.
- D. It is recommended that the Board approve an unpaid leave of absence under FMLA/NJFLA to **Ms. Sandra Baety**, custodian at MTHS, retroactive to January 3, 2022 through February 11, 2022. Ms. Baety's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- E. \*It is recommended that the Board approve an unpaid intermittent leave of absence under NJFLA to **Mr. Jack Rosmarin**, driver at Transportation, retroactive to February 2, 2022 through June 30, 2022. Mr. Rosmarin's unpaid days will be counted against his entitlement to unpaid leave pursuant to the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.
- F. \*It is recommended that the Board approve the following salary guide changes retroactive to February 1, 2022 through June 30, 2022:

Sean Field - Step 8 MA  
Onyai' Glover - Step 1 MA

- G. \*It is recommended that the Board approve the following teachers for Early Arrival Coverage at the High School, 30 minutes per day at the hourly non-instructional rate \$44.85 retroactive to February 7, 2022 through June 24, 2022 (account no. 11-140-100-101-000-070):

Jocelyn Cadott  
Kelly Rick  
Charles Diskin  
Willberg Rondon  
Jonathan Grasso

- H. \*It is recommended that the Board approve the following teachers as substitutes for the Testing Center at the High School, one hour per day on a rotational basis for 144 days at the hourly instructional rate \$53.87 for the 2021-2022 school year (account no. 11-140-100-101-000-070):

Jovanna Quindés  
Gail DeMarco

- I. \*It is recommended that the Board approve the following teachers as substitutes at the High School for After School Cafeteria Supervision Session 1, two teachers per day, for 2 hours per day on a rotational basis at the hourly non-instructional supplemental rate \$44.85 for the 2021-2022 school year (account no. 11-140-100-101-000-070):

Matthew Olszewski  
Larissa Miller

- J. \*It is recommended that the Board approve the following teachers as substitutes at the High School for After School Cafeteria Supervision Session 2, one teacher per day, for 2 hours per day on a rotational basis at the hourly non-instructional supplemental rate \$44.85 for the 2021-2022 school year (account no. 11-140-100-101-000-070):

Matthew Olszewski  
Larissa Miller

- K. It is recommended that the Board approve the following teacher for the After School Science Lab at the High School, 1 teacher for one hour per day on a rotational basis for 144 days at the hourly instructional rate \$53.87 for the 2021-2022 school year (account no. 11-140-100-101-000-070):

George Pangalos

- L. \*It is recommended that the Board approve the following teacher for the Compensatory Education Program at the rate of \$77.56 per session retroactive to December 13, 2021 through June 30, 2022: (account no. TBD):

Avia Eng    Spec. Ed. Teacher TAPS    High School    2 hours/day 2 days per week

- M. It is recommended that the Board approve the following certificated staff for virtual home instruction for quarantined students due to COVID 19 at the instructional rate of \$53.87/hr. for the 2021-2022 school year (account no. reg. ed. 11-150-100-101-000-070 and spec. ed. 11-219-100-101-000-070):

S/G	High School	Subject
G	DeMarco, Sharon	General Education 9-12/ELA
G	Himmelheber, Christopher	General Education 9-12/Biology/Chemistry
S/G	Martini, Grace	Special Education 6-12/General Education 6-12/English
S/G	McGrory, Carolyn	Special Education 9-12/General Education 9-12/English
S	Staub, Lauren	Special Education 9-12/Social Studies/English

- N. \*It is recommended that the Board approve the following certificated staff at the following step on guide (#pending satisfactory completion of pre-employment requirements):

Name	School	Position	Salary	Account No.	Effective Date	Reason
#Amanda Wojnar	MTHS	School Psychologist	Step 1 MA 115% \$52,022+\$3,450 prorated less 10 days from the summer	11-000-219-104-000-070	3/1/22-6/30/22 pending emergency certification	Leave replacement position
Vincent Zanfordino	MTHS	Teacher of Health & Physical Education	Step 1 BA \$52,022 prorated	11-140-100-101-000-070	2/28/22-5/20/22	Leave replacement position
Katharine Fitzgerald	MTHS	Assistant Softball Coach	Step 1 \$4,681	11-402-100-100-000-070	Retroactive to 2/1/22-6/23/22	New position
Marissa Vogtman	MTHS	Fitness/Aerobic Spring	\$1,721	11-402-100-100-000-070	2021-2022 school year	New position
Marissa Vogtman	MTHS	Teacher for Teen Pep	17% additional contract	11-140-100-101-000-070	Retroactive to 1/3/22-6/30/22	New position
Tracy Sherr	MTHS	Teacher of Mathematics	17% additional contract	11-140-100-101-000-070	3/7/22-TBD	Resignation replacement
Stephanie Cook	MTHS	Teacher of Mathematics	17% additional contract	11-140-100-101-000-070	3/7/22-TBD	Resignation replacement
Katharine Fitzgerald	MTHS	Teacher of Mathematics	34% additional contract	11-140-100-101-000-070	3/7/22-TBD	Resignation replacement
Willberg Rondon	MTHS	Certified Spanish Teacher	Instructional hourly rate \$53.87 for 1.5 hrs	11-140-100-101-000-070	Retroactive to 1/24/22-2/22/22	New position

- O. \*It is recommended that the Board approve the following non-certificated staff on the following guides (#pending satisfactory completion of pre-employment requirements):

Name	School	Position	Salary	Account No.	Effective Date	Reason
#David Holmann	Transportation	Spec. Educ. Para Bus Aide	Step 1 \$14.65 + \$2.00 for 5.75 hours	11-000-270-107-000-096	3/1/22-6/30/22	Resignation replacement
#Raymond Kramer	Transportation	Driver	Step 2 \$26.03 for 6 hours	11-000-270-160-000-096	2/28/22-6/30/22	Retirement replacement

#Donna Kramer	Transportation	Driver	Step 2 \$26.03 for 6 hours	11-000-160-000-096	2/28/22-6/30/22	Replacement position
Kimberly Poll	Transportation	Driver	Step 11 \$29.63 additional .5/hr.	11-000-270-160-000-096	Retroactive to 1/31/22-6/30/22	Additional hours mid-day run
Reeshemah Zielinski	Superintendent's Office	Custodian of Records	\$3,600 prorated	11-000-230-100-000-090	3/1/22-6/30/22	stipend

P. \*It is recommended that the Board approve the following substitutes for the 2021-2022 school year:

**Certificated**

Aditi Bhambukar	Substitute Teacher
Justine Nagrowski	Substitute Teacher
Andrew Isola	Substitute Teacher
Andrew Isola	Coach
Paul Falgares	Substitute Teacher

**Non Certificated**

Luigi Altomonte	Substitute Security
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Executive File Attachments  
[HS Resumes.pdf \(238 KB\)](#)

**Subject**

**E. PERSONNEL Q-AN (9 MEMBER VOTE)**

Meeting

Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Action

Recommended Action

It is recommended that the Board approve the attached personnel items Q through AN.

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's Personnel section of the Agenda**

**PERSONNEL**

Q. It is recommended that the Board accept the resignation of **Ms. Carly Collins**, reading specialist/interventionist at Brookside School, effective March 29, 2022.

R. It is recommended that the Board accept the resignation of **Mr. Charles Diskin** as Spring Assistant Track Coach at MTMS, retroactive to February 9, 2022.

S. It is recommended that the Board accept the resignation of **Ms. Kathryn Echevarria** as Head Softball Coach at MTMS, retroactive to February 9, 2022.

T. It is recommended that the Board approve a medical leave of absence to **Ms. Trisha Abrams**, teacher of grade 3 at Mill Lake School retroactive to February 3, 2022 through February 11, 2022 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Abrams may be entitled to.

- U. It is recommended that the Board approve a medical leave of absence to **Mr. Geoffrey Szeto**, teacher of special education at Brookside School retroactive to February 2, 2022 through June 21, 2022 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Szeto may be entitled to.
- V. It is recommended that the Board approve a medical leave of absence to **Ms. Emily O'Connor**, teacher of science at MTMS retroactive to February 15, 2022 through March 1, 2022 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. O'Connor may be entitled to.
- W. It is recommended that the Board approve a medical leave of absence to **Ms. Sheila D'Alessandro**, special education paraprofessional at Mill Lake School, retroactive to January 18, 2022 through January 27, 2022 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. D'Alessandro may be entitled to.
- X. It is recommended that the Board approve a medical leave of absence to **Ms. Susan Lederman**, special education paraprofessional at Brookside School, retroactive to January 5, 2022 through March 8, 2022 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Lederman may be entitled to.
- Y. It is recommended that the Board approve a medical leave of absence to **Ms. Laura Jorgensen**, special education paraprofessional at MTMS, retroactive to January 31, 2022 through February 11, 2022 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Jorgensen may be entitled to.
- Z. It is recommended that the Board approve a medical leave of absence to **Ms. Felice Schlesinger**, special education paraprofessional at Mill Lake School, retroactive to February 16, 2022 through March 9, 2022 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Schlesinger may be entitled to.
- AA. It is recommended that the Board approve a medical leave of absence to **Ms. Jillian Madorma**, special education paraprofessional at Oak Tree School, retroactive to February 8, 2022 through April 8, 2022 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Madorma may be entitled to.
- AB. It is recommended that the Board approve a medical leave of absence to **Ms. Gursharan Kaur**, special education paraprofessional at Mill Lake School, retroactive to January 19, 2022 through January 26, 2022 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Kaur may be entitled to.
- AC. It is recommended that the Board approve an extended medical leave of absence to **Ms. Jessica Snyder**, school psychologist at MTMS retroactive to January 31, 2022 through February 4, 2022 in accordance with Article 17, paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Snyder may be entitled to.
- AD. It is recommended that the Board approve a maternity leave of absence to **Ms. Mary Katherine Nguyen**, teacher of social studies at MTMS, effective March 24, 2022 through October 31, 2022 in accordance with Article 17 paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Nguyen may be entitled to.
- AE. It is recommended that the Board approve an unpaid leave of absence to **Ms. Jacquelyn Butkiewicz**, paraprofessional at Mill Lake School, effective February 18, 2022 through February 24, 2022.
- AF. It is recommended that the Board approve an unpaid leave of absence to **Ms. Robin Junicic**, paraprofessional at Brookside School, effective March 28, 2022 through March 29, 2022.

AG. It is recommended that the Board rescind the unpaid leave of absence to **Ms. Robin Sarfati**, teacher of preschool at Mill Lake School, retroactive to January 24, 2022 through January 26, 2022.

AH. It is recommended that the Board approve the following salary guide changes retroactive to February 1, 2022 through June 30, 2022:

Jennifer Shamah - Step 6 MA  
 Hildelisa Espinal - Step 8A MA  
 Meaghan Ewanis - Step 5 MA  
 William Jacoutot - MA+30  
 Danielle Sammut - Step 7A BA+15

AI. It is recommended that the Board approve the following staff as a PD Trainer for the District for the 2021-2022 school year:

**Brookside**  
 Angelica Gitter

AJ. It is recommended that the Board approve the following teacher for the Compensatory Education Program at the rate or \$77.56 per session effective February 22, 2022 through June 30, 2022: (account no. TBD):

Denise DiMeola	Special Ed. Teacher Resource	Middle School	1.5 hours/day	2 days per week
Anju Chawla	Special Ed. Teacher Resource	Middle School	1.5 hours/day	2 days per week

AK. It is recommended that the Board approve an extension to **Ms. Kristie Francis**, Acting Assistant Principal at Monroe Township Middle School, at a salary of \$102,587 prorated effective February 19, 2022 for a three-month period. (account no. 11-000-240-103-000-080).

AL. It is recommended that the Board approve the following certificated staff for virtual home instruction for quarantined students due to COVID 19 at the instructional rate of \$53.87/hr. for the 2021-2022 school year (account no. reg. ed. 11-150-100-101-000-040/060 and spec. ed. 11-219-100-101-000-040/060):

S/G	Mill Lake	Subject
S/G	Drabyk, Maureen	Special Education K-5/General Education K-5
S/G	Oak Tree	Subject
S/G	Luberecki, Kathryn	Special Education K-5/General Education K-5
S/G	Spilken, Sarah	Special Education K-12/General Education K-12

AM. It is recommended that the Board approve the following certificated staff at the following step on guide (#pending satisfactory completion of pre-employment requirements):

Name	School	Position	Salary	Account No.	Effective Date	Reason
#Heather Vitalone	Barclay Brook	School Psychologist	Step 9 MA+30 115% \$67,397 + \$4,350 prorated less 10 days from the summer	11-000-219-104-000-010	4/25/22-6/30/22	Resignation replacement
Robert Howatt	MTMS	Backstage Asst. 7 <sup>th</sup> /8 <sup>th</sup> Grade Play	\$600	11-401-100-101-000-080	2021-2022 school year	Stipend
Christine Vizsoki	MTMS	Asst. Choreographer 7 <sup>th</sup> /8 <sup>th</sup> Grade Play	\$834	11-401-100-101-000-080	2021-2022 school year	Stipend
Heidi Lubrani	MTMS	Music Director 7th/8th Grade Drama	\$1,700	11-401-100-100-000-080	2021-2022 school year	Stipend

Cynthia Gordon-Pulsinelli	MTMS	Choreographer 7th/8th Grade Drama	\$1,700	11-401-100-100-000-080	2021-2022 school year	Stipend
Cristina Tenreiro	MTMS	Costume Assistant 7th/8th Grade Drama	\$800	11-401-100-100-000-080	2021-2022 school year	Stipend
Frances Schwartz	MTMS	Stage Mgr./Producer 7th/8th Grade Drama	\$1,200	11-401-100-100-000-080	2021-2022 school year	Stipend
Deborah Force	MTMS	School Nurse Field Trip	Instructional rate \$53.87 for approximately 6 hours	11-000-213-100-100-080	5/6/22	New position
Deborah Force	MTMS	School Nurse Field Trip	Instructional rate \$53.87 for approximately 11 hours	11-000-213-100-000-080	6/10/22	New position
Patricia Corica	MTMS	School Nurse Field Trip	Instructional rate \$53.87 for 4 hours	11-000-213-100-000-080	3/25/22	New position
Emily O'Connor	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	Retroactive to 1/24/22-TBD	Resignation replacement
Nicole Skrodzki	MTMS	Teacher of Wilson	17% additional contract	11-130-100-101-000-080	Retroactive to 2/1/22-6/30/22	Retirement replacement
Catherine Puc	MTMS	Teacher of MAP	17% additional contract	11-130-100-101-000-080	Retroactive to 1/24/22-6/30/22	New position due to increased enrollment
Mary Howroyd	MTMS	Teacher of MAP	17% additional contract	11-130-100-101-000-080	Retroactive to 1/31/22-4/22/22	Leave position
John Stanziale	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	Retroactive to 2/8/22-6/30/22	Leave position
Stephanie Patterson	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	Retroactive to 2/8/22-6/30/22	Leave position
Ashlee Kovacs	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	Retroactive to 2/8/22-6/30/22	Leave position
Laura Sidler	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	Retroactive to 2/8/22-6/30/22	Leave position
Kevin Cabrera	MTMS	Teacher of Special Education	17% additional contract	11-212-100-101-000-080	Retroactive to 2/4/22-6/30/22	Leave position
Parker Scharko	MTMS	Teacher of MAP	8.5% additional contract	11-130-100-101-000-080	Retroactive to 1/31/22-4/22/22	Leave position
Ashley Santos	MTMS	Teacher of MAP	8.5% additional contract	11-130-100-101-000-080	Retroactive to 1/31/22-4/22/22	Leave position
Christopher Muce	MTMS	Academic Achievement Club	Instructional rate \$53.87	11-401-100-100-000-080	2021-2022 school year	New position

George Meyers	MTMS	Academic Achievement Club	Instructional rate \$53.87	11-401-100-100-000-080	2021-2022 school year	New position
Alex Van Driesen	MTMS	Boys' Head Track Coach	Step 1 \$3,297	11-402-100-100-000-080	Retroactive to 1/27/22-6/30/22	Resignation replacement

AN. It is recommended that the Board approve the following non-certificated staff on the following guides (#pending satisfactory completion of pre-employment requirements):

Name	School	Position	Salary	Account No.	Effective Date	Reason
#Lisa Cupo	Applegarth	Para Café/Resource	Step 1 Reg. Ed. \$14.65 for 1.5 hrs.; Step 1 Spec. Educ. \$14.65+\$2.00 for 2.25 hrs for a total of 3.75 hrs	11-000-270-107-000-050 40%/11-213-100-106-000-050 60%	2/18/22-6/30/22	Transfer replacement
#Olutomi Deru	Mill Lake	Para Cafe	Step 1 Reg Ed. \$14.65 for 2.5 hrs	11-000-270-107-000-040	2/28/22-6/30/22	Transfer replacement
#Tooba B Zia	Applegarth	Para Cafe/Resource	Step 1 Reg. Ed. \$14.65 for 2.25 hrs; Step 1 Spec. Ed. \$14.65 + \$2.00 for 1.5 hrs for a total of 3.75 hrs	11-000-262-107-000-050 60%/11-213-100-106-000-050 40%	2/28/22-6/30/22	Transfer replacement
Carolyn Capolupo	Applegarth	Spec. Educ. Para Resource	Step 4 Spec. Ed. \$15.04 + \$2.00 for 4.5 hrs	11-213-100-106-000-050	2/17/22-6/30/22	Transfer
Swarna Damodaran	Oak Tree	Spec. Educ. Para Resource	Step 5 Spec. Ed. + ed. degree \$15.36 + \$2.00 + \$1.00 for 5.75 hrs	11-213-100-106-000-060	2/17/22-6/30/22	Increase in hours
Jennifer Lesser	Mill Lake	Spec. Educ. Para PreK	Step 2 Spec. Ed. + toileting \$14.75 + \$2.00 + \$2.50 for 6.75 hrs	11-216-100-106-000-040	2/17/22-6/30/22	Transfer replacement
Carolyn Peterson	Barclay Brook	Para Cafe/Spec. Educ.	Step 1 +Spec. Ed. \$14.65 + \$2.00 for .75 hrs; Step 1 Reg Ed. \$14.65 for 1.75 hrs for a total of 2.5 hrs	11-000-262-107-000-010/11-212-100-101-000-010	2/3/22-2/16/22	Change in start date
Carolyn Peterson	Barclay Brook	Spec. Educ. Para	Step 1 Reg. Ed \$14.65 for 1.75 hrs; Step 1 Spec. Ed. \$14.65 + \$2.00 for 3.25 hrs for a total of 5 hrs	11-213-100-106-000-010 65%/11-000-270-107-000-010 35%	2/17/22-6/30/22	New position

Thomas O'Scannell	Woodland	Para Cafe	Step 1 Reg. Ed. \$14.65 for 2.5 hrs	11-000-262-107-000-030	2/16/22-6/30/22	Change in start date
Scott Siller	Brookside	Spec. Educ. Para Autistic	Step 1 + Spec. Ed. + toileting \$14.65 + \$2.00 + \$2.50 for 6.75 hrs	11-214-100-106-000-020	2/8/22-6/30/22	Change in start date
Robert Malkiewicz	Applegarth	Lead Custodian	Boiler license premium \$750 prorated	11-000-262-100-000-050	retroactive to 8/12/21-6/30/22	salary adjustment
Sarika Kabaria	Falcon Care	Assistant Group Leader	\$15.00 for 2 hrs	65-990-320-100-000-098	2/8/22-6/30/22	change in start date and hours
Bonnie DiBenedetto	Barclay Brook	Spec. Ed. Para PSD	Step 7A + Spec. Ed. + toileting \$18.66 + \$2.00 + \$2.50 + \$100 PD for 6.75 hrs	11-216-100-106-000-010	retroactive to 1/27/22-6/30/22	correction in hours
Joann Small	Brookside	Spec. Ed. Para MD	Step 8 + Spec. Ed. + toileting + Traffic guard \$19.63 + \$2.00 + \$2.50 + \$1.00 + 200 PD + 20 yrs longevity eff 5/1/22	11-212-100-106-000-020	retroactive to 2/7/22-6/30/22	correction

Admin Content

Executive File Attachments  
[Resume.pdf \(144 KB\)](#)

**Subject F. BOARD ACTION A-K (10 MEMBER VOTE)**

Meeting Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

**BOARD ACTION (Items A through K). In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's Board Action section of the Agenda.**

- A. \*It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. \*It is recommended that the Board approve the previously submitted list of requests for Field Trips.
- C. \*It is recommended that the Board approve the previously submitted Student Suspension Report for the month of January 2022.
- D. \*It is recommended that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the January 26, 2022 meeting:

226567



226517  
226563

E. \*It is recommended that the Board approve the following job description:

District Advertising Facilitator

F. \*It is recommended that the Board approve World Mallet Group, Inc. (MEF Grant awarded) to provide the following services: Talking Sticks Live Film Screening; Pre/Post Screening Lecture; and compose new percussion ensemble piece "3 Laughs" to be premiered after screening at the Monroe Township High School on June 16, 2022 for a total cost of \$1900.00.

G. \*It is recommended that the Board reapprove the previously submitted agreement between POAC Autism Services and the Monroe Township Board of Education for a presentation for parents of students with autism, by Dr. Bobbie Gallagher, BCBA on "Sexuality and Safety for Developmental Disabilities" due to revision of date previously held on January 26, 2022, February 17, 2022 now being held on March 28, 2022 for a cost of \$650.00.

H. \*It is recommended that the Board approve the previously submitted agreement between Curriculum Associates, LLC and the Monroe Township School District to provide PD and subscription fees to Ellevation Data/Implementation and a three hour online training beginning March 1, 2022 for a total cost of \$13,270.83.

I. \*It is recommended that the Board approve the previously submitted Side Bar Agreement between the Monroe Township Board of Education and the Monroe Township Education Association.

J. \*It is recommended that the Board approve the following Policies for a first read:

P 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs (M) (New)
P 6115.02	Federal Awards/Funds Internal Controls - Mandatory Disclosures (M) (New)
P 6115.03	Federal Awards/Funds Internal Controls - Conflict of Interest (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 0164	Conduct of Board Meeting (Bylaw)
R 2460.30	Additional/Compensatory Special Education and Related Services (M) (New)
P 2622	Student Assessment (M) (Revised)
R 2622	Student Assessment (M) (New)
P 5541	Anti-Hazing (M) (New)

K. \*It is recommended that the Board approve the following Policies for a second and final read:

P 1110	Organizational Chart
P 8310	Public Records
P 1648.11	The Road Forward Covid-19 Health and Safety
Bylaw 0141.2	Board Member and Term - Receiving District

#### File Attachments

[Policies and Regulations first read.pdf \(976 KB\)](#)

[Policies second read.pdf \(1,430 KB\)](#)

[Professional Development.pdf \(136 KB\)](#)

#### Executive File Attachments

[POAC.pdf \(129 KB\)](#)  
[Curriculum Associates, LLC.pdf \(351 KB\)](#)  
[High School Suspension - January 2022.pdf \(51 KB\)](#)  
[504 Secretary Sidebar Agreement.pdf \(67 KB\)](#)  
[Field Trip 21-22 HS.pdf \(62 KB\)](#)  
[World Mallet Group, Inc..pdf \(13 KB\)](#)  
[District Advertising Facilitator Job Description.pdf \(42 KB\)](#)

**Subject G. BOARD ACTION L-Q (9 MEMBER VOTE)**

Meeting Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

**BOARD ACTION (Items L through Q). In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's Board Action section of the Agenda.**

L. It is recommended that the Board approve the previously submitted list of requests for Staff Professional Development.

M. It is recommended that the Board approve the previously submitted list of requests for Field Trips.

N. It is recommended that the Board approve the previously submitted list of Student Teachers for the 2021-2022 school year.

O. It is recommended that the Board approve the previously submitted Student Suspension Report for the month of January 2022.

P. It is recommended that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the January 26, 2022 meeting:

226913  
 226523  
 226450  
 226390  
 225906

Q. It is recommended that the Board approve Dialed Action Agency, LLC to provide an assembly "BMX Performance" at Woodland School on May 13, 2022 for a total cost of \$3,200.00.

**File Attachments**

[Student Teacher K-8.pdf \(23 KB\)](#)  
[K-8 Professional Development.pdf \(89 KB\)](#)

**Executive File Attachments**

[Dialed Action Agency, LLC.pdf \(1,396 KB\)](#)  
[K-8 Suspension - January 2022.pdf \(83 KB\)](#)  
[Field Trip 21-22 K-8.pdf \(53 KB\)](#)

## 13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

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<b>Subject</b>	<b>A. BOARD ACTION ITEMS A-I (10 MEMBER VOTE)</b>
Meeting	Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Education approve the following Board Action Items by roll call.

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Business Administrator's Board Action section of the Agenda.**

### **BOARD ACTION ITEMS (A THROUGH I)**

#### **A. PROFESSIONAL APPOINTMENTS:**

1. \* It is recommended that members of the Monroe Township Board of Education approve **Kathy Ferejohn**, 23 Fairview Drive, Middletown, NJ 07748 for Sign Language Interpretation services at the 2022 High School Graduation at a flat rate of \$275.00.
2. \* It is recommended that members of the Monroe Township Board of Education approve **Frank Watson**, 1740 12th Avenue, Toms River, NJ 08757 to play bagpipes at the 2022 High School Graduation at a flat rate of \$250.00.
3. \* It is recommended that members of the Monroe Township Board of Education approve **Summit Speech School**, 705 Central Avenue, New Providence, NJ 07974 to provide Audiology Services as delineated in the previously submitted Agreement for the 2021/22 school year.

#### **B. \*BILL LIST**

It is recommended that the bills totaling \$15,919,793.34 for January 2022 be ratified by the Board. The bills have been reviewed and certified by the Board Secretary.

#### **C. \*2022/2023 PRELIMINARY BUDGET CALENDAR**

It is recommended that members of the Monroe Township Board of Education approve the previously submitted **2022/23 Preliminary Budget Calendar** which corresponds with the budget guidelines and directives released from the State of New Jersey Department of Education.

#### **D. \*RENEWAL /ZOOM VIDEO COMMUNICATIONS INC.**

It is recommended that members of the Monroe Township Board of Education approve the previously submitted renewal proposal with **Zoom Video Communications Inc.** to provide an annual license subscription for Zoom usage for the period of 02/25/22 through 02/25/2023 for a fee of \$15,000.00.

#### **E. \*BID AWARD/GROUNDS CARE MAINTENANCE**

It is recommended that members of the Monroe Township Board of Education adopt the following resolution:

WHEREAS, the Monroe Township Board of Education ("Board") advertised for bids for its Ground Care Maintenance work ("Work"); and

WHEREAS, on the Board received two bids for the Work; and

WHEREAS, the lowest responsible bid for the Work was submitted by **Pleasant View Landscaping and Lawn Maintenance, Inc.** with a base bid in the amount of \$138,000; and

WHEREAS, the bid submitted by Pleasant View Landscaping and Lawn Maintenance, Inc. is responsive in all material respects; and

WHEREAS, the Board desires to award the contract for the Work to Pleasant View Landscaping and Lawn Maintenance, Inc.

NOW THEREFORE BE IT RESOLVED that the Board hereby awards the Ground Care Maintenance work to Pleasant View Landscaping and Lawn Maintenance, Inc. in a total contract amount of \$138,000.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon Pleasant View Landscaping and Lawn Maintenance furnishing the requisite documentation as required in the Work specifications.

BE IT FURTHER RESOLVED that Board President, Board Attorney, Superintendent, and the Board Secretary are hereby authorized to prepare and execute all documents necessary to effectuate the terms of this Resolution.

F. \*As recommended by the Acting Superintendent of Schools, it is recommended that the Board of Education authorize and approve DI Group Architecture as Architect of Record (AOR), and DLB Engineering as Engineer of Record (EOR) to proceed to develop educational specifications and the submission of schematic designs to the New Jersey Department of Education to divide existing Graphics Classroom G-256 at Monroe Township High School into a Special Education classroom and a Gen Ed classroom. The Acting Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education

G \* HEARTLAND SCHOOL SOLUTIONS/FOOD SERVICE EQUIPMENT

As recommended by Ms. Cindy Schaller, Food Service Director, it is recommended that members of the Monroe Township Board of Education authorize and approve the previously submitted proposal from **Heartland School Solutions** to purchase upgraded P.O.S Terminal equipment totaling approximately \$37,556.00 and related software costing approximately \$6,718.00 These items will be paid for through the food service program.

H. \*As recommended by the Building Grounds and Transportation Committee of the Monroe Township Board of Education, it is recommended that the members of the Board of Education approve the Pre-Referendum Services Proposal from Design Ideas Group Architecture, dated February 3, 2022 in the amount of \$138,500.00. The scope of services shall include the following sites and buildings: 1) Monroe Township Middle School: Multi-story addition and renovation 2) Applegarth Elementary School: Single-story addition and renovations 3) Monroe Township High School: Single-story addition. The Board President, the Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

I. \*SOURCEWELL PURCHASING CONSORTIUM

WHEREAS, in accordance with N.J.S.A. 18A:18A-11, N.J.S.A. 40A:11-10, and Local Finance Notice No. LFN 2011-35, boards of education may enter into cooperative pricing agreements; and

WHEREAS, the Monroe Township Board of Education desires to purchase goods and services through **Sourcewell**, a national cooperative purchasing vendor;

NOW, THEREFORE, BE IT RESOLVED, that the Monroe Township Board of Education approves entering into an agreement with Sourcewell to engage in cooperative purchasing.

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA  
Prepared by

February 16, 2022  
Meeting Date

**File Attachments**

Draft 2022.2023 Budget Calendar.pdf (231 KB)  
 Summit Speech 21.22.pdf (515 KB)  
 Zoom Video Communications Inc..pdf (437 KB)  
 Groundscare Bid 2022.pdf (56 KB)  
 Heartland 02.10.22.pdf (650 KB)  
 Bill List.pdf (3,367 KB)

**Executive File Attachments**

DIG Proposal Pre-Referendum Svcs. 2-03-22.pdf (117 KB)  
 2021-22 Enrollment Report-rev1.pdf (220 KB)

**Subject B. BOARD ACTION ITEMS J-N (9 MEMBER VOTE)**

Meeting Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Access Public

Type

**In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Business Administrator's Board Action section of the Agenda.**

**BOARD ACTION ITEMS (J THROUGH N)****J. TRANSFER #6**

It is recommended that members of the Monroe Township Board of Education approve Transfer #4 for December 2021 for Fiscal Year 2021/22 as previously submitted.

**K. SECRETARY'S FINANCIAL & CASH REPORT**

In accordance with N.J.A.C. 6A:23-2.11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for December 2021, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Board Secretary certifies that the December 2021 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

**L. BI-ANNUAL REPORT**

In accordance with N.J.A.C. 6A:23-2.11(2) 4, it is recommended that members of the Monroe Township Board of Education approve the Board Secretary's and Treasurer's Summary Reports for the six months ending December 31, 2021.

**M. CONTRACT RENEWAL / PREVENTION SPECIALIST**

It is recommended that the members of the Monroe Township Board of Education approve the previously submitted Agreements between **Prevention Specialists Inc.**, 208 Monmouth Road, Suites 2 Oakhurst, NJ 07755 and the Monroe Township Board of Education for the purpose of compliance with Federal Motor Carrier Safety Regulations ("FMCSR") regarding driver substance abuse/alcohol misuse testing and non-dot employee testing for the time period of January 6, 2022 through January 5, 2023.

**N. TRAVEL EXPENDITURE RESOLUTION**

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and with the scope of board members' and employees duties; and

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and,

be it further RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

#### **New Jersey School Boards Association Spring Symposium:**

<b>Date</b>	<b>Travel &amp; Mileage Reimbursement</b>	<b>Workshop Fee</b>
April 26, 2022 & April 27, 2022	N/A Virtual Workshop	Group Rate \$300.00 for groups of 3 or \$150.00 individual

<b><u>BOARD MEMBERS</u></b>
Karen Bierman
Chrissy Skurbe
Kate Rattner
Gazala Bohra
Michele Arminio
Katie Fabiano
<b><u>STAFF MEMBERS</u></b>
Laura Allen

Kristine Christie

**New Jersey School Boards Association Governance III - Student Achievement**

Date	Travel & Mileage Reimbursement	Workshop Fee
February 17, 2022	N/A Virtual Workshop	Fee waived for NJSBA members

**BOARD MEMBER**

Adi Nikitinsky

The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

Michael C. Gorski, CPA

Prepared by

February 16, 2022

Meeting Date

## File Attachments

Prevention Specialist.pdf (645 KB)

Financials.pdf (1,718 KB)

**14. BOARD PRESIDENT'S REPORT****15. OTHER BOARD OF EDUCATION BUSINESS****16. PUBLIC FORUM**

<b>Subject</b>	<b>A. PUBLIC FORUM (See Note 3)</b>
Meeting	Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	16. PUBLIC FORUM
Access	Public
Type	Information

**See Note 3.****17. CLOSED SESSION RESOLUTION**

<b>Subject</b>	<b>A. CLOSED SESSION RESOLUTION</b>
Meeting	Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	17. CLOSED SESSION RESOLUTION
Access	Public
Type	

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Confidential Personnel Matter
- Superintendent Search

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

## **18. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY**

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<b>Subject</b>	<b>A. PUBLIC FORUM (See Note 3)</b>
Meeting	Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	18. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY
Access	Public
Type	Information

**See Note 3.**

## **19. NEXT SCHEDULED BOARD OF EDUCATION MEETING MARCH 15, 2022**

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<b>Subject</b>	<b>A. NEXT SCHEDULED BOARD OF EDUCATION MEETING MARCH 15, 2022</b>
Meeting	Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	19. NEXT SCHEDULED BOARD OF EDUCATION MEETING MARCH 15, 2022
Access	Public
Type	

The next scheduled Board of Education Meeting is scheduled for March 15, 2022 7:00 p.m.

## **20. ADJOURNMENT**

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<b>Subject</b>	<b>A. NOTES</b>
Meeting	Feb 16, 2022 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	20. ADJOURNMENT
Access	Public
Type	Action

### **NOTES**

**Note 1:** Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.



**Note 2:** The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

1. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
2. New capital construction to be utilized by sending district pupils.
3. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
4. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
5. Any matter directly involving sending district students or programs and services used by them.
6. The annual receiving district budget.
7. Any collectively-negotiated agreement involving employees who provide services used by sending district students.
8. Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
9. Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (\*) in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda.

**Note 3:** Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on February 16, 2022.

The meeting was called to order by Board President Chrissy Skurbe at 6:00 p.m.

**ATTENDANCE**

Ms. Michele Arminio  
Ms. Kathleen Belko  
Ms. Karen Bierman  
Ms. Gazala Bohra  
Mr. Ken Chiarella  
Ms. Katie Fabiano  
Mr. Adi Nikitinsky  
Ms. Kate Rattner (arrived at 7:30 p.m.)  
Ms. Chrissy Skurbe

**JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT**

Mr. Paul Rutsky

**STAFF PRESENT**

Ms. Chari Chanley, Acting Superintendent of Schools (arrived at 7:30 p.m.)  
Dr. Adam Layman, Assistant Superintendent of Schools (arrived at 7:30 p.m.)  
Mr. Michael C. Gorski, Business Administrator/Board Secretary

**STUDENT BOARD MEMBER REPRESENTATIVES PRESENT**

Ms. Samara Jain (arrived at 7:30 p.m.)  
Mr. Shivank Lattupally (arrived at 7:30 p.m.)

**ATTORNEY PRESENT**

Mr. Vito Gagliardi, Porzio, Bromberg & Newman, P.C. (arrived at 7:30 p.m.)

**MEMBERS OF THE PUBLIC** – approximately 68

After the Pledge of Allegiance, and the roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted February 11, 2022:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

A motion was made by Ms. Belko and seconded by Ms. Arminio to appoint Ms. Bierman as the temporary board secretary for the closed meeting. Motion carried.

### **CLOSED SESSION RESOLUTION**

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Interviews for the Superintendent of Schools position

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Mr. Nikitinsky and seconded by Mr. Chiarella that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 6:04 p.m.

Returned to Public Meeting at 8:00 p.m.

A motion was made by Ms. Belko and Mr. Chiarella that the members of the board of education engage New Jersey School Boards Association (NJSBA) in continuing the search for a Superintendent of Schools for Monroe Township. Roll call 9-0-0-1-0. Motion carried with Ms. Rattner recusing.

### **APPROVAL OF MINUTES**

A motion was made by Ms. Fabiano and seconded by Mr. Nikitinsky to approve the minutes for the Public Board of Education Meeting, January 26, 2022. Motion carried with Mr. Chiarella recusing.

A motion was made by Ms. Bohra and seconded by Ms. Fabiano to approve the minutes for the Closed Session Meeting, January 26, 2022. Motion carried with Ms. Arminio abstaining and Mr. Chiarella recusing and Ms. Rattner recusing on the portion she was not present for.

### **STUDENT BOARD MEMBERS' REPORT**

Ms. Jain reported the following:

Applegarth School – students are still participating in a Jump Rope for Heart fundraiser; they have raised over \$12,000.00 so far; Unified partners from the High School visited today; a huge box of socks was collected for the Key Club's initiative; Principals Book Club for the book The Wild Robot will be held on March 10<sup>th</sup>; and a Pajama Day to support the Monroe Township Police Department scheduled for March 23<sup>rd</sup>.

Oak Tree School – students will be celebrating 2-22-22 with students dressing in two's and a two-minute dance party at 2:00; One Book One School will be held on February 22; and students wore pink, red, or white in celebration of Valentine's Day and participated in random acts of kindness.

High School – the MTHS Drama Club presented the Murder Mystery on March 10<sup>th</sup> and 11<sup>th</sup>; students met with their counselors during their gym block this week; state testing for FBLA was held today; and the DECA trip to Atlantic City will be held February 28<sup>th</sup> through March 2<sup>nd</sup>.

Mr. Lattupally reported the following:

Woodland School – students celebrated Dr. Martin Luther King Jr. Day with several classroom activities; Ms. McTeran’s class read My Brother Martin and Keeping the Dream Alive and analyzed quotes from the speeches; 4<sup>th</sup> Grade classes celebrated World Read Aloud Day with several different authors; the first-place winner of the Spelling Bee was Shiva Patel and the alternate was Aaran Saransh; and Woodland’s Student Council has coordinated a “Souper Bowl” where soup donations were collected to help replenish the Monroe Township Senior Food Pantry.

Barclay Brook School – students are celebrating Black History Month during the month of February; kindness will be the focus of the month and students will be participating in a “Kindness Challenge”; and students created Valentine’s Day cards which were delivered to two Monroe Township assisted Living facilities.

Middle School – students participated in a “Sock Drive” collection for the Key Club; students remembered and honored Om Parikh, a former student with an “Om’s Day of Optimism” event on February 11<sup>th</sup>, focusing on the message of hope; tomorrow students can partake in the Middle School Career Café; and 15 7<sup>th</sup> & 8<sup>th</sup> Grade Band students successfully auditioned into the Central Jersey Music Educators Association.

Mill Lake School – students will also be participating in the Sock Drive benefiting Saturday Soup, Feeding Frenzy, and the Emergency Advocacy Program; students celebrated and honored Black History Month; and students will be celebrating 2-22-22 with several planned activities.

## **PRESENTATIONS**

### **SUPPORT STAFF OF THE YEAR**

Ms. Chanley, Dr. Layman, and Ms. Skurbe congratulated the “Support Staff of the Year” award recipients and presented those in attendance with a plaque. The recipients of the award are as follows:

Anupreetha Tandulwadikar - Applegarth School	Cecilia Perrotta - Barclay Brook School
Kirti Vyas - Brookside School	Tom Taylor - High School
Anthony Crisafulli - Middle School	Jackie Butkiewicz - Mill Lake School
Janet Garavente - Oak Tree School	Jimmy Przybylowski - Transportation
Paul Perschilli - Woodland School	Matthew Boone – Central Office

## **COMMITTEE REPORTS**

Ms. Katie Fabiano, Chairperson of the Community Engagement & Communication Committee, reported that the committee finally had some correspondence with Senator Greenstein, adding

that the Senator invited several board members to Trenton to meet with her and Mr. Kevin Dehmer, the State's expert on fair funding. The committee suggested that the meeting be held over Zoom so Ms. Chanley, Dr. Layman and Mr. Gorski can be present as well, however the Senator requested it be held in person. The date is still pending. Ms. Fabiano reported that it was requested that the Board submit any questions prior to the meeting. The committee discussed sending letters to other legislators to hopefully garner more attention to Monroe. Ms. Fabiano further reported that the district's advertising initiative is up and running. Information can be found on the district website for interested businesses. The communication survey has been distributed to the community with help from the mayor's office. The committee discussed ways to improve communication with the senior community and the district transportation department. Lastly, Ms. Fabiano reported that she and Ms. Chanley will be meeting with the family of Om Parikh to discuss the next steps for the Smiles for Om Foundation's annual 5K event.

Ms. Arminio suggested that a reminder email be sent to the full Board to submit questions for the meeting with Senator Greenstein. Ms. Skurbe stated that the Board could take questions from the community as well.

Ms. Michele Arminio, Chairperson of the Policy Committee, stated that the committee met on February 8<sup>th</sup> and reviewed several mandated policies. Ms. Arminio stated that she is requesting that Policy 0164 / Conduct of Board Meeting be removed from the agenda tonight as the committee did not make any changes. Further discussion is needed regarding the placement of the first public forum on the agenda. The committee reviewed several mandated policies regarding the administrative requirements for federal award funding.

Ms. Arminio further reported that the committee discussed the following mandated Policies and Regulations and encouraged parents to review them, adding that they are listed for first read and can be found on the district website:

P 2415.05/Student Surveys

P 9560/Administration of School Surveys

R 2460.30/Additional/Compensatory Special Education and Related Services

P 2622/Student Assessment

P5541/Anti-Hazing

Regarding the revisions for second read on Policy 1648.11, Ms. Bierman reported that there is verbiage in the policy that gives the Superintendent the ability to pivot on the fly without any upfront board approval, as long as the guidelines are within the guidelines of the CDC, Department of Health and Department of Education. The committee revised the section to allow the district to be mask optional at the expiration of the Governor's Executive Order, with the exception of when the NJ CALI level is red. Ms. Bierman added that the policy was also revised to include the return to school on day 6 option, which will allow students to return to school if they have a negative PCR Test, negative Antigen Test, or a doctor's note without having any additional quarantine requirements.

Ms. Fabiano stated that by adding those requirements the district is making it extremely difficult for students to return on day 6. Ms. Rattner echoed Ms. Fabiano's statement adding that some of

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on February 16, 2022.

the requirements are not viable options. Ms. Rattner inquired if masks will still be available for the students who choose to wear them. Ms. Chanley responded yes.

Ms. Kathleen Belko, Chairperson of the Curriculum Committee, reported that the committee met on February 9<sup>th</sup> and reviewed the process for High School club application. The committee received a presentation on the graduation requirements and assessments. Ms. Belko urged parents to review the committee meeting video.

Ms. Karen Bierman, Chairperson of the Finance Committee, reported that the committee met on February 9<sup>th</sup> and discussed the following:

Mr. Feldman introduced the Sourcewell Purchasing Consortium informing the committee that he is recommending that the district join Sourcewell Purchasing Consortium, which offers Xerox quality toner cartridges at 10% to 20% less than our current vendor. There are no fees to join or obligation to stay. A resolution is on the agenda this evening for approval by the Board.

The committee reviewed the attorney invoice for December which totaled \$17,103.50. The committee requested that a categorized monthly recap of the attorney invoices be created with monthly spend data for each broad category of attorney utilization. The committee felt both the Board and the public would benefit from this visibility.

The committee reviewed the proposal from Heartland Solutions for an upgrade to the cafeteria POS System hardware and software. The committee was advised that there is ample cash and retained earnings to make the purchase. The committee recommended the purchase, and a resolution is on the agenda this evening.

Mr. Gorski provided a 22/23 Budget update indicating that all appropriations were inputted into the system and all revenues were projected for next year. Mr. Gorski indicated that there are many large appropriations estimates still being refined, but the preliminary Budget is \$18,000,000 over cap. Mr. Gorski indicated that it may not be as bad as it looks considering that there are \$11,500,000 in construction projects in the Budget, and normally the Budget can absorb \$2,000,000 to \$4,000,000. Mr. Gorski informed the committee that the State Budget Address and State Aid Release have been delayed by one week.

Mr. Adi Nikitinsky, Chairperson of the Personnel Committee, reported that the committee met on January 19<sup>th</sup> and reviewed and discussed the Vacancy List; Exit Survey; continued the organizational scan discussion; Sidebar Agreement for 504 Secretary; and the job description for the District Advertising Facilitator.

Mr. Ken Chiarella, Chairperson of the Buildings, Grounds & Transportation Committee, stated that the committee met and reviewed the results for the annual grounds care maintenance contract recommended the project to be awarded to Pleasant View Landscaping, who has been the successful low bidder and provider for the past several years.

Mr. Chiarella turned the floor over to Mr. Gerald Tague, Director of Facilities who provided a presentation on the Enrollment Study that was conducted by Ross Haber Associates. Mr. Tague

stated that administration worked closely with representatives from the Township Planning Department and Business Office to confirm all necessary data for projected new residential housing developments in the township. The presentation included details of the demographics for the Township using data from the 2020 Census, a ten-year overview as it relates to enrollment and current approved housing developments. The report indicated that the district will realize an increase of 214 students in the next five years. Dr. Layman explained how the breakdown of enrollment will help in determining what space and classrooms will be needed.

Ms. Rattner inquired if the cohort accounts for students that begin in a different district, then transfer into our district. Mr. Tague confirmed that it does. Next, Ms. Rattner inquired if students that may be home schooled or in private school are included, as some of those students may register back into the district. Mr. Tague explained that the projections work off the ASSA October 15<sup>th</sup> district enrolment numbers.

Mr. Chiarella continued with the bg&t committee report:

Reporting that administration provided the committee with the proposal for pre-referendum services from Design Idea Group Architecture and provided a general overview of the professional services included in the proposal for pre-referendum services for Applegarth School addition & renovation, Monroe Township Middle School expansion and addition at Monroe Township High School that would be necessary to move forward with a referendum for April 2023. Mr. Chiarella stated that the committee would like to remain on schedule, obtain community and Board input, be conscience of costs and present a referendum that is inclusive as possible while being mindful of the fact that the district hasn't had a referendum pass in last few years.

Dr. Higgins presented the committee with a project that could provide an additional general education classroom at the High School. Mr. Chiarella reported that the majority of the work would be performed by district personnel.

Next, Mr. Chiarella reported that the committee was updated on the lease for the Commons. Ms. Chanley reported that there doesn't appear to be enough space in Jamesburg to staff PPS, so they are trying to work out an extension with the new owner of the Commons. The committee is looking at the possibility of enough space in the basement at the board office to construct more office space there.

Lastly, Ms. Cindy Sue Schaller, Food Service Director provided a thorough overview of the Heartland Solutions upgrade for software and hardware for the lunch program. Mr. Chiarella added that this upgrade will help move the students through the line and both he and Ms. Bierman are recommending the proposal.

### **PUBLIC FORUM**

Prakash Parab 33 Dayna Drive – stated that he believes that Ms. Chanley is doing an excellent job and the board should consider her knowledge and experience with the district as an advantage when searching for a permanent position. Mr. Parab stated that there has only been an increase of 112 students in the last four years; the Middle School is at 137% capacity;

Applegarth & Oak Tree Schools are at 168% capacity; and the High School is at 138% capacity. Mr. Parab added that the proposed plan is addressing those unhoused students and will not increase traffic as those students are already there. He believes the district enrollment is reaching a plateau. Mr. Parab stated that for seven years they were told that the Middle School expansion was not possible and now it is. Lastly, Mr. Parab stated that the proposed plan is a good one and hopes the community supports it.

Pradeep Melam 4 Jake Place – inquired who the current OPRA Officer is. Mr. Melam commended the Board for having the agenda distinguish what items are a 9 or 10 member vote.

Tim Eosso 2 Allison Court – commended Ms. Fabiano for her efforts with coordinating a meeting with Senator Greenstein regarding fair funding. Next, Mr. Eosso applauded the Board for the proposed referendum adding that it is easier to build up and out than to build new.

Steve Riback 23 Riviera Drive – inquired about a difference between the numbers from the Town and the demographer. Mr. Riback suggested that a traffic study be done considering the expansions at the Middle and High School and consider an education consulting firm regarding two large schools next to one another. Mr. Riback stressed concerns that Mr. Rutsky, with his finance background and Mr. Gorski, who has experience with referendums are not being involved in the discussions and there has been no community input. Lastly, Mr. Riback recommended that the Board consider potential additional costs with the renovations at Applegarth.

Jennifer Edelman 48 Cherry Blossom Drive - reported that she was glad to hear that Ms. Chanley recommended mask optional beginning March 7<sup>th</sup>. Ms. Edelman spoke about the possible negative affects masks may have on children expressing that there is no proof that a mask prevents against Covid-19.

Jeremey Marcus 27 McFadden Drive – expressed that the New Jersey Cali Score is inaccurate as it calculates tests not people, and some people test more than once. Regarding the mask mandate, Mr. Marcus stated that there isn't any science just compliance. Mr. Marcus inquired if the district has explored what if any penalties would be realized if the Governor's orders were not followed and if the State can withhold funds from the ESSER grants if we do not follow their guidelines.

Brian Fabiano 19 Patricia Place – stated that the Board is lacking transparency with requesting the public input on the superintendent search; building new schools; and quarantine procedures for students. Mr. Fabiano inquired if the Board is comfortable with the numbers provided in the demographers report considering some hesitation expressed with relying on them at a recent bg&t committee meeting. Mr. Fabiano expressed concerns with the Board moving forward with the referendum plan without community input. Mr. Fabiano inquired about the home instruction costs.

Gail DiPane 356C Old Nassau Rd., member of Commission of Aging – stated that there hasn't been any proposal with the Senior Center for Applegarth students to be moved to there if necessary. Ms. DiPane inquired if the Board considered breaking down the referendum into two sections.



Michelle Scott 7 Fernwood Lane Jamesburg – expressed concern with the district spending \$400,000 on home instruction adding that the after-school instruction students have been receiving is not sufficient.

Tracy Basalmo 5 Layla Court – expressed concerns with the virtual home instruction amount and process, adding that her child lost 5 days of education due to teachers not reaching out to schedule until she returned.

Maddie Riback 23 Riviera Drive – realizing that formulas need to be used when planning the referendum, Ms. Riback stated that it doesn't make sense that there will only be two hundred additional students with all of the development going on.

Catherine Hunt 112 Lowell Lane – requested to see the copy of the traffic study for the proposed additions at the Middle and High Schools.

David Rokose 10 Middlesex Blvd.- spoke regarding the quarantine procedures for close contacts. Mr. Rokose stated that he believes that students are being discriminated against due to their vaccination status. Mr. Rokose requested that the Board drop the mandatory quarantine as soon as practical.

Peter Tufano 10 Catherine Street – stated that builders donated \$170,000 to the mayor and his candidates this past election season and he doesn't believe they only did it because they are nice. Mr. Tufano stated that there is a lot of mistrust in the community. Mr. Tufano inquired if an invitation was extended to the Mayor and Business Administrator to attend the meeting this evening, adding that the community needs to be confident with the numbers that the district was given by the Township. Lastly, regarding Ms. Fabiano's report on the meeting with the legislators, Mr. Tufano expressed disgust that Senator Greenstein will not come to Monroe for the meeting.

Michael Olesky 50 Mayberry Avenue – inquired if the past demographer's reports were compared to the recent one to see if they were consistent.

Sarah Aziz 3 Launcelot Drive – expressed concerns regarding traffic with the proposed 5,000 student campus being across the street from a retirement community and down the street from a shopping center. Ms. Aziz suggested that the Board send out a survey seeking community input before approving Di Group for pre-referendum services. Ms. Aziz stated that the costs and time frame for renovating Applegarth School is unknown as the architect doesn't know what they will uncover until they begin.

Doug Poye 4 Tamarack Road – regarding Policy 0164/Conduct of Board Meetings, Mr. Poye expressed concerns with moving the public forum prior to committee reports on the agenda, stating that in the past, motions have been presented during the committee reports and voted on prior to the public having the opportunity to provide input. Mr. Poye added that according to Robert's Rules of Order, which the Board follows, a motion can be made during reports and the vote can be delayed. Mr. Poye inquired what the DI Group proposal will produce and what will

follow it. Next, Mr. Poye suggested that The Road Forward Policy be condensed as it is twenty-two pages long. Lastly, Mr. Poye inquired why the Middle School addition is larger than the High School addition when history has shown that the High School has shown the most student growth.

Betty Saborido 2 Barrymore Drive – thanked the Board for their commitment and all the time that they put in as elected volunteers, adding that it is okay to disagree and have different opinions. Ms. Saborido stated that the district has had five superintendents in the past six years, and she is perplexed that people are still harping over credentials and the length of the interim position. On behalf of SEPAG, Ms. Saborido stated that they are very pleased with Ms. Chanley and how things are moving. Ms. Saborido added that the number of administrators attending the board meetings speaks volumes.

Marlene Zarnowski 29 George Washington Drive – expressed concern that the students whose parents want them to wear a mask will ditch the mask to avoid being bullying. Ms. Zarnowski added that by making masks optional the Board is setting students up to be bullied and requested that the Board reconsider making masks optional.

Debra Bianchi 8 Hampshire Place – regarding the previous speakers comments, Ms. Bianchi stated that she believes it is the kids wearing the mask that will be bullying the students not wearing one.

#### **ASSISTANT SUPERINTENDENT REPORT**

Dr. Layman thanked the Monroe Education Foundation for the generous donation of \$8,765 in grant awards. Dr. Layman reported that he and Ms. Chanley will be visiting schools to present a certificate to the teachers who were awarded the grants. Next, Dr. Layman reported that through MTEA Fast Grants they will be donating six (6) 90” x 24” post mount wooden, four (4) A frame, and three (3) vinyl communication boards for each elementary school. These boards will assist students with communication disabilities.

#### **SUPERINTENDENT’S REPORT**

Ms. Chanley reported that as a member of the Board of Directors for the Educational Services Commission of New Jersey (ESCNJ), she visited the Center for Lifelong Learning and the Academy Learning Center. She visited many of the classrooms and discussed the children and their programs as well discussing programs in Monroe’s self-contained classrooms.

Next, Ms. Chanley reported that she met with Dr. Gina Villani, Jamesburg Superintendent of Schools. Both Monroe and Jamesburg middle school principals attended part of the meeting to discuss and plan activities to begin fostering relationships with 8<sup>th</sup> grade students from both schools. Ms. Chanley added that she and Dr. Villani discussed collaborating on several items such as the school calendar; inclement weather and working together to truly form a relationship between all 8<sup>th</sup> grade students so they all feel part of one team upon entering the High School. Ms. Chanley added that a meeting is scheduled for next week where Dr. Layman and supervisors will join them to discuss curriculum content areas.

#### **PERSONNEL (10 member vote)**

A motion was made by Mr. Chiarella and seconded by Mr. Nikitinsky that Personnel Items A-P be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

**PERSONNEL (9 member vote)**

A motion was made by Mr. Chiarella and seconded by Ms. Belko that Personnel Items Q-AN be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes

**BOARD ACTION (10 member vote)**

A motion was made by Ms. Arminio and seconded by Mr. Nikitinsky that Board Action Items A-K with the exception of Policy 0164 which was removed be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried with Ms. Fabiano and Ms. Rattner voting no on Policy #1648.11/ The Road Forward and Ms. Rattner voting no on Policy #8310/Public Records and recusing on Item A and Item F for David Rattner only. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

**BOARD ACTION (9 member vote)**

A motion was made by Ms. Fabiano and seconded by Ms. Bohra that Board Action Items L-Q be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

**BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (10 member vote)**

A motion was made by Mr. Chiarella and seconded by Ms. Belko that Board Action Items A-I with the exception of the bills paid to David Rubin on the Bill List be approved by consent roll call. A motion was made by Ms. Bohra which was seconded by Ms. Rattner to remove Item H/DI Group proposal for further discussion and separate vote. Ms. Skurbe advised that it is appropriate for board members to have a discussion at this point. Mr. Gagliardi confirmed. Ms. Bohra rescinded her motion.

Ms. Belko stated that she thinks the item should remain in the vote as this item was recommended by the bg&t committee and has been discussed at length over the last few months and they need to move forward with a referendum.

Considering the Demographer's Report, Ms. Rattner expressed concern with only expanding the High School for 150 students. Ms. Chanley explained that the High School has more area than the Middle School such as two cafeterias, common areas, and larger hallways where the Middle School doesn't and also has 7<sup>th</sup> graders in trailers. Ms. Chanley added that the proposed expansion is able to create six classrooms at the High School without effecting the footprint for a future "tower" and there is a possibility of a Stop-Gap project to create two additional classrooms within the building, additionally 300-400 seniors participate in Senior Options, so they are only there half day.

Next, Ms. Rattner inquired if there was a contingency plan should construction begin on Applegarth, and they encounter significant problems. Ms. Chanley responded that the architects had their engineers go into the roof/ceiling of Applegarth to look at the building in its entirety

and they stated that it had quality bones and renovating the building would be fiscally appropriate and safe. Ms. Chanley further reported that she was advised that if the Board doesn't move forward now with the pre-referendum services now the next opportunity will be September 2023.

Ms. Arminio stated that the Township hasn't provided the affordable housing numbers and the Township is making revisions to the Master Plan and we don't know what that is going to look like. Ms. Arminio stated that she requested a simple formula for the calculation for the affordable housing obligation and she received an 84-page document that is full of technicalities.

Ms. Fabiano stated that she agrees the district needs a referendum soon, but she feels there are board members that have concerns and the community hasn't even provided their feedback yet on this plan. Ms. Skurbe added that there have been discussions about a referendum for many years, lengthy discussions at several bg&t committee meetings, and presentations from SSP and DI Group, the public has had opportunities to give their opinion and the Board has an obligation to house these students and move forward with something. Ms. Fabiano added that the Board owes it to the community to have a meeting dedicated to the referendum.

Ms. Bohra commended Ms. Chanley and administration for the time and effort put into producing this plan, adding that the process of this potential referendum has advanced expediently in the short time that she has been acting superintendent. Ms. Bohra added that she would like to see a Town Hall held for presenting the proposed plan which would allow community feedback, a district survey sent out, and ask Di Group to look at the enrollment for the Middle School and change that scope slightly and increase the scope at the High School. Ms. Bohra suggested the community go to the Township and ask for a moratorium on building.

Ms. Chanley advised that she could arrange a Town Hall, but it would have to be done very soon. Ms. Chanley further advised that after receiving feedback if the Board wanted to tweak the plan a little it could be done just as long as it doesn't go outside of the realm. Additionally, the Long Range Facility Plan is expiring, and the district is bound by law to inform the State of its plan.

Ms. Rattner inquired if a community survey was taken in the past that inquired if residents would or wouldn't support renovations at Applegarth instead of a new building. Ms. Bohra reported that the renovations vs. rebuild at Applegarth will increase the chances of receiving State Aid.

Ms. Arminio called the question, so a vote was taken for Board Action Items A-I with the exception of the bills paid to David Rubin on the Bill List. Roll call 10-0-0-0-0. Motion carried with Ms. Fabiano and Ms. Rattner voting no and Mr. Rutsky abstaining on Item H/ DI Group Architecture proposal. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

#### **BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (9 member vote)**

A motion was made by Mr. Chiarella and seconded by Ms. Bierman that Board Action Items J-N be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried with Ms. Arminio, Ms. Belko, Ms. Bohra, Ms. Bierman, Ms. Fabiano, Mr. Nikitinsky and Ms. Rattner abstaining on

Item N for themselves only. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

### **BOARD PRESIDENT REPORT**

Ms. Skurbe stated that she believes that it is important to continue to foster the relationship with Jamesburg and the inclusivity with the Jamesburg students at the High School. Ms. Skurbe reiterated that the Board nor the district has never done anything to make the Jamesburg students feel like they are not part of the Monroe Township High School. Adding that the rederick that is being falsely portrayed in the public through social media is incorrect and false and all its doing is trying divide the two communities and cause chaos.

### **OTHER BOARD OF EDUCATION BUSINESS**

Ms. Bohra stated that there have been concerns regarding a traffic study for the proposed expansions at the Middle and High Schools and she wanted to clarify that that the traffic pattern is not going to change as the plan is only addressing students that are already in the schools. Ms. Bohra suggested that a traffic study could help bring about some of the modifications that the town can do to elevate some of the present-day problems.

Ms. Arminio stated that she has been very supportive of Ms. Bohra's concerns, but she believes the Board will be going way beyond the scope of where they should be and possibly create more chaos and havoc in the public. Ms. Arminio further stated that she is supportive and was hoping for one special meeting with the demographer, the plans, and with the understanding that the Board has taken many years to get to this point, however she is not supportive of asking the architect to make changes at this point.

Mr. Rutsky reported that he received the same high energy excited report from Dr. Villani, and he appreciates the efforts being made. Mr. Rutsky provided a few examples of what the optics may have been over the last few years. Mr. Rutsky stated that he presented the Tuition Agreement and numbers from Jamesburg several times over the years, and those numbers have been audited and proved to be without concern yet there are still some who turn to social media and other avenues to present distrust. Mr. Rutsky stated that he appreciates the efforts that are being made and he hopes that they can move forward and make things better but cautioned that it doesn't happen overnight. Adding, that as adults they set the tone and they have to make sure they create the right tone and reported that the Jamesburg Board is looking forward to moving forward in a more respectful way.

Ms. Fabiano reported that she was able to schedule a tour of all the schools for tomorrow. Ms. Chanley and some board members will tour the schools.

A motion was made by Ms. Bohra and seconded by Ms. Fabiano to task administration to hold a Town Hall before the next meeting to gain public input on the proposed plan. Roll call 5-3-1-1. Motion carried with Ms. Bierman, Ms. Rattner and Mr. Nikitinsky voting no and Mr. Rutsky abstaining. (Ms. Belko was not present for the vote)

### **PUBLIC FORUM**

Maddie Riback 23 Riviera Drive – referenced the Board Goals that referred to board training and board certification. Ms. Riback reported that Mr. Rutsky is the only member of the Board that received board certification and Ms. Bierman has taken course towards board member academy.

Brian Fabiano 19 Patricia Place – expressed disappointment with the lack of transparency the Board has shown with the superintendent search and the referendum plan; the desire to move forward when waiting six months would provide for community input; and the Board’s uncertainty with the proposed plan.

Catherine Hunt 112 Lowell Lane – suggested hiring an in-house attorney stating that it would be a great way to save money. Ms. Hunt encouraged the public to make OPRA Request and suggested teaching civic engagement. Next, Ms. Hunt cautioned the Board about potential costs with repairing Applegarth. Ms. Hunt stated that the last plan was a good plan and suggested that the Board consider building a new school. Lastly, Ms. Hunt suggested that the children don’t mind wearing a mask, but they do miss instruction.

Reginia Giacomelli 27 Bard Drive – as the Booster Club President, Ms. Giacomelli provided details of the Super Saturday fundraiser and requested that the Board return the funds collected so they can provide scholarships for this year’s seniors.

Sarah Aziz 3 Launcelot Drive - spoke about Ms. Chanley’s contract and her misrepresentation of her educational degree in the Middle School yearbook. Ms. Aziz stated that it is inexcusable that the Board didn’t have a qualified superintendent in place given that they received 90-day notice from Dr. Alvich.

Steve Riback 23 Riviera Drive – inquired what the district is doing for the students that fell behind from the pandemic. Next, Mr. Riback stated that he stands by what he was told years ago, and that is that Applegarth School shouldn’t be repaired it should be replaced.

Michael Olesky 50 Mayberry Avenue – thanked the Board and administration for the time they spend working for the district.

Lisa Pedula 8 Driftwood Court - inquired if all the board members were aware of the events involving the Super Saturday fundraiser and asked that they consider returning the \$1,900.00 back to the Booster Club.

Betty Saborido 2 Barrymore Drive – requested that Dr. Layman confirm that not all the costs from home instruction are related to Covid-19 and there were a lot of items that the district was required to provide per State mandates. Next, Ms. Saborido thanked Ms. Chanley for her service adding that she is an incredible educator and has been very supportive of SEPAG.

A motion was made by Ms. Belko and seconded by Ms. Rattner to appoint Ms. Bierman as the temporary board secretary for the remainder of the meeting. Motion carried.

**CLOSED SESSION RESOLUTION**

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation and Bullying
- Confidential Personnel Matter

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Ms. Fabiano and seconded by Ms. Rattner that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 12:46 a.m.

Returned to Public Meeting at 12:58 a.m.

**PUBLIC FORUM** – None

**NEXT PUBLIC MEETING**

Ms. Skurbe stated that the next public meeting of the Monroe Township Board of Education will convene at 7:00 p.m. on Tuesday, March 15, 2022.

**ADJOURNMENT**

The public meeting adjourned at 1:00 a.m.

Respectfully submitted,



Michael C. Gorski, CPA  
Business Administrator/Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or <https://monroetv.viebit.com/index.php?folder=Board+of+Education>